Terms and Conditions

Library Membership:
All customers using the Cybercentre must be members of the library. In order to obtain a library membership please bring two forms of identification with you, one of which must include your name and address and one a signature.

Fees:
All courses must be pre paid bookings are unconfirmed until payment is received. Please complete the enclosed booking form and return to the Cybercentre. If you are enrolling for your first ECDL module, please return the logbook fee to reserve your place. The module fees are payable on the first night of each module. Please make cheques payable to Dumfries and Galloway Council.

Cancellation of Courses:
If you cancel your course, we regret that fees can not be refunded, however they can be transferred to another course, subject to availability. In the event of the course being cancelled by us, an alternative date will be offered. If a suitable date can not be found, the full course fee will be refunded by cheque from the Council's Finance Department. We are not able to reimburse other related or incurred costs.

ECDL Logbooks:
When you purchase an ECDL Logbook number, we will register it with the British Computer Society. At this point it becomes your property and can not be re-assigned to another candidate, for this reason we regret that the logbook fee is non refundable.

Course Notes:
All students studying the complete ECDL course will receive complementary course notes, however students undertaking selected modules only will be required to pay £10 for the notes.

Course Title:.....

Start Date:.....

Name:.....

Contact Number:.....

Library Membership:.....

I have read the enclosed information and agree to the terms and conditions stated. I wish to book a space on the above course:

Georgetown Library Training Calendar April - July 2013

New Workshops

April
Kindle Workshop (FREE)

May
Beginners Computing

June
iPad Workshop (FREE)

July
Beginners Internet

NOW USING WINDOWS 7

Georgetown Library
Gillbrae road
DUMFRIES DG1 4EJ
Tel/fax: 01387 256059
E-mail: libgeorgetown@dumgal.gov.uk
Web: www.dumgal.gov.uk/lia
ILA Scotland Registration No: 404220147

Dumfries & Galloway COUNCIL

Courses at Georgetown Library
Gillbrae Road
DUMFRIES DG1 4EJ
Tel: 01387 256059

Course	Start Date	Time	Course Length
April			
Kindle Workshop **FREE**	Tuesday 16th April	13:00 - 15:00	2 hours
May			
Beginners Computing Using Windows 7 **£5**	Tuesday 14th May	14:30-15:30	1 hour
June			
iPad Workshop **FREE**	Tuesday 11th June	13:30-15:30	2 hours
April			
Beginners Internet **£5**	Tuesday 16th July	14:30-15:30	1 hour

Courses at the
Ewart Library Cybercentre
Catherine Street
Dumfries

For information about any of the courses below please contact the Ewart Library Cybercentre on Tel: 01387 260284

April 2013			
Cyberkids £5	Thursday 4th April	10.00—11.00	1 hour
Tablets for Beginners FREE	Monday 8th April	10.00—12.00	2 hours
CyberTots FREE	Tuesday 9th April	14.15—14.45	30 mins
Kindle Fire Workshop FREE	Wednesday 10th April	10.00—12.00	2 hours
Cyberkids £5	Thursday 11th April	10.00—11.00	1 hour
BBC First Click FREE	Saturday 13th April	10.00—12.00	2 hours
iPad Workshop FREE	Monday 15th April	10.00—12.00	2 hours
Beginners Computing £55	Tuesday 16th April	10.00—12.00	6 weeks
ECDL Modules 1 & 2 £70	Wednesday 17th April	18.00 - 20.30	6 weeks
ECDL Module 7 only £45	Thursday 18th April	09.30 - 12.00	4 weeks
Move IT On £30	Saturday 20th April	10.00 - 12.00	3 weeks